

STATION								NOTE: SEE INSTRUCTIONS ON REVERSE SIDE		REPRODUCTION REQUESTION		JOB NUMBER	
Approved For Release 2000/08/25 : CIA-RDP58-00453R000200180005-0				53545									
ORDERED BY (PERSON)		BUILDING		ROOM		PHONE		THIS DATE					
DIRECTOR OR OFFICE		J		1711		3436		1 May 1953					
Office of General Counsel - Branch Office		DIVISION		SECTION				DATE JOB REQUIRED					
								As soon as possible					
VICE REQUIRED	X	SIZE	NUMBER OF ORIGINALS	COPIES REQUIRED ON EACH	TOTAL NUMBER OF COPIES	PRINT		X	BINDERY		DISPOSITION OF STENCILS, NEGATIVES, PLATES, COPY, ETC.	X	
						NEG.	4		ONE SIDE	X			ASSEMBLED
PHOTOGRAPHY				POS.		TWO SIDES		X	UNASSEMBLED		RETAIN	X	
						NEG.			HEAD TO HEAD				FASTENED
MICROFILM				PRINTS		TUMBLE HEAD		X	PUNCHED		DESTROY	X	
						NEG.			PAPER				PADDED
OZALID				PRINTS		KIND	COLOR	X	ESTIMATED MONTHLY USAGE		CLASSIFICATION	X	
						Bond	White		ADDRESSED				
COMPOSING						INK	RERUN DATA	X			CONFIDENTIAL	X	
						COLOR	NUMBER		TO BE RERUN				
OFFSET PRINT						NOT TO BE RERUN		X			TOP SECRET	X	
MIMEOGRAPH						REMARKS:							
						4 photostatic copies of 3 pages as per attached.							
ADDRESSOGRAPH													
DELIVERY RECEIPT													
THE SERVICE ORDERED ON THIS REQUISITION RECEIVED													
. 19 .													
FORM NO. 36-2 JUL 1950 Approved For Release 2000/08/25 : CIA-RDP58-00453R000200180005-0								(SIGNATURE OF RECEIVING OFFICIAL)					
								16-62400-1 (SIGNATURE OF REQUISITIONING OFFICIAL)					

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INSTRUCTIONS

Submit this requisition in triplicate for each type of job. The blue copy will be returned with the date of its receipt and the requisition JOB NUMBER indicated.

Always refer to requisition JOB NUMBER when inquiring about work.

When requesting reruns reference should be made to the prior JOB NUMBER under "Remarks."

Name, building, room, phone, etc. appearing at the top of the requisition should be that of the person most familiar with the job.

Determine definitely what is wanted before sending copy for reproduction. Rebuilding a form in proof is expensive, often costing more than the original composition.

(OVER)

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